

# LINDSAY RUGBY FOOTBALL CLUB

## REGULAR MINUTES – 05 MAY 2014

Location: LRFC  
Attendees: Alison Westrop, Dennis Newman, Rob Brouwer, John Carr,  
Cathy Coulter, Sherman Gowan, Richard Knox, Glenn  
Smallwood, Brett Moxley  
Guests: Ross Wallin

### Agenda

Call to order

#### 1. **Minutes from last meeting**

Previous minutes were provided. There was three pieces of business from these minutes:

- Alison has accepted a cheque from Gary Norris for Britney Watson. Gary still owes monies for Logan Watson.
- John will confirm with Ed Powell about the rate for cutting of the pitch for this year.
- The phrase in the 20120402 minutes outlining the dispensing of the net proceeds for the 20140607 event should be amended to omit the reference to the men's program as these proceeds will apply to both the senior men's and senior women's teams.

Therefore, the statement shall now read,

"The Board agrees that the net proceeds from the June 07, 2014 event at the Lindsay Rugby Club shall be earmarked to support the senior program. The net proceeds, minus the incurred cost of the senior programs throughout the season, shall be made available upon request with the approval of the Board."

#### 2. **Matters arising from last meeting**

#### 3. **Mail**

Alison is currently working on banners for two of the parking lot light posts and is actively looking for additional sponsors. The first banner at the entrance will be designated for Vince. It will also be the test banner for durability. She is anticipating having at least some banners up in time for the 16May event

#### 4. **Financials**

Dennis provided a statement of the current finances:

Social	\$5,468.66
General:	\$25,002.11
Bingo:	\$5,051.17

Nevada: \$6,210.99  
Total: \$41,732.03

Dennis advised that:

- \$500.00 was received from Brodie Bowins for house rental
- A new cash register was purchased for \$1,000.00

Alison advised that:

- \$250 was allocated to the set up of the Menaris system. There will be a monthly fee of \$55 going forward. The club is charged 5 cents per transaction. We will charge patrons 50 cents per transaction. There will be a \$3 charge for a maximum cash back withdrawal of \$100.00. Patrons will not be allowed to run bar tabs but could take advantage of the cash back feature.
- She provided Dennis with an invoice from Sportsline for house league t-shirts
- Extra cash registers can be rented for special events and can be programmed to match our existing register for inventory purposes.
- Everyone who uses the register will have a separate clerk number
- Club members working the bar work for tips only
- Future plans include re-vamped security and a grill for the bar
- She has informed Highlands that Stuart Richmond has an outstanding balance of \$150. John has unblocked him.

Brett advised that:

- Molson offers the club a \$25 per keg kickback in what form we choose
- \$767.00 is owed to Socan (musical artist's union) which is 3% of ticket sales for our 2013 events. This cost was not initiated by the Strumbella's.
- LRFC has not yet made a donation to the food bank as promised from the 2013 Christmas party

John advised that:

- He re-sent the email to the SSFC preserving group regarding the outstanding balance but that the email bounced back to him. He will send the invoice to Accounts Receivable at SSFC

**5. Bingo**

Revenue has increased slightly.

**6. Game**

i. Club Reps

Alison advised that all Executives will be required to assist with this function. If the Club Rep feels the need to remove a person, the rep will have full Board and Executive support

10May Paul Steffler  
16May Glenn Smallwood  
07Jun John Carr  
15Jun Glenn Smallwood  
25Jun Rob Brouwer

ii. Summer Intern

Alison introduced Ross Wallin who is studying Sports Administration at Laurentian and who will be assisting us this summer.

iii. Equipment

The jerseys for the Men's 2<sup>nd</sup> team will arrive after the long May weekend

Richard advised that we have a few match balls and that he will be buying six game balls and additional tape.

iv. Field Maintenance

The pitch is still quite wet

## 7. Registration

- 161 players currently registered
  - 7 Aged Wood
  - 42 house league
  - 15 men
  - 10 women
  - 5 U8
  - 6 U10
  - 8 U12
  - 17 U14 boys
  - 16 U16 boys
  - 18 U16 girls
  - 7 U18 boys
  - 10 U18 girls
- Since 21Apr14, John has not received email notifications of registrations.
- John will hand out ticket packages to registered senior men and women on 10May for 07Jun event
- Sherman advised that the U16 Brock girls have registered

## 8. Social

i. and ii. Calendar and Rentals

10May home matches  
16May Barbarians match

14Jun	tentative high school &'s tournament (or 13Jun)
June	LCVI Athletic Union banquet
06Jul	minis tournament
11Jul	Rob Stokes tournament
19 Jul	Campbell wedding (LRFC has the bar)
02Aug	wedding (Mandy has the catering, LRFC has the bar)

iii. Home Matches 10May14

Lines and ropes for the pitch will be done by John and Steve Lamb  
Rob advised that other duties for the day are under control

iv. 16May14

- Fencing is organized
- The portable bar will be placed on the smaller pitch
- Anticipating 75 players and 125 others (alumni)
- Cathy is organizing baked goods and salads
- Pig roast is booked
- The Spearing family has donated 200lbs of potatoes
- Cathy will provide bread products
- Cogeco will be attending
- Bartenders are needed
- Discussion regarding the Vince logo for the aerial photo. Decided that if we have less than the required 700 people, rolls of tablecloths can be used to define the outline

v. 07Jun14

- See attachment
- Trolley is booked but not yet certified
- Brett is getting quotes for \$5M in insurance

vi. Rob Stokes

- See attachment
- Confirmed 11Jul14 as the date
- Best quote so far is from Oliver`s Nest which is offering \$78 per golfer for lunch, cart, 18 holes and dinner
- Revenue has been decreasing

vii. 23Aug14 – Strumbella`s

- Brett is working on this event and will have further details shortly

**9. Facilities**

As the positions of Facilities and Social are currently not filled, the Board and Executives will meet on 13May at 7:30pm to discuss options going forward.

## **10. All Other Business**

Sherman Gowan provided drawings for signs advertising the club to be put up at highway points (#7 and Post Road, #7 and Pigeon Lake Road). The cost would be approximately \$500 per sign.

It was decided that one sign would be created this year and one next year. Dennis advised that Vince had received permission several years ago to put a sign on the Thurston property.

Sherman will proceed with this initiative.