



CANADA SUMMER JOBS PROGRAM COMMUNITY RUGBY INTERN POSITIONS

Position Title: Community Rugby Intern

Number of positions: There are three (3) positions, which will be located as follows:

- Brantford (constituency of Brant)
- Lindsay (constituency of Haliburton-Kawaratha Lakes-Brock)
- Ottawa (constituency of Nepean Carleton)

Supervisor's Title: Rugby Ontario Rugby Development Coordinator (Participation)

Rugby Ontario

Rugby Ontario is the not-for-profit Provincial Sporting Organization (PSO) for rugby in Ontario. Our mission is to promote, govern and develop rugby at all levels in a safe, affordable and enjoyable environment. We work with our 65 member clubs, schools and community groups across the Province.

Job Description

Rugby Ontario has received funding under Service Canada's Canada Summer Jobs Program for the employment of 3 students for 30 hours per week for 8 weeks during the 2015 summer period (mid May to end of August).

The Community Rugby Intern will be a motivated and energetic post secondary student looking to develop their skills and experience in sport management and administration, teaching, recreation or non profit areas.

Eligibility

Under Service Canada's requirements of the Canada Summer Jobs program, to be eligible students must:

- be between 15 and 30 years of age at the start of the employment
- have been registered as full time students in the 2014-15 academic year and intend to return to school on a full time basis in the 2015-16 academic year
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act (foreign students are not eligible): and
- be legally entitled to work in Canada in accordance with relevant provincial/territorial legislation and regulations.



Principle Responsibilities

Work with Rugby Ontario and the local Rookie Rugby pilot club to:

- engage and develop relationships with elementary schools within the relevant constituency with the view to conducting the Rugby Canada Rookie Rugby Program (RCRRP) in these schools.
- assist the Rugby Ontario Rugby Development Coordinator, and the Regional Rugby Ontario Rookie Rugby Educator in the training of elementary schools teachers and local community volunteers in the RCRRP.
- organize and conduct a youth rugby tournament for elementary schools in the constituency.
- organize and conduct a rugby summer vacation camp for children aged 6 to 12.
- assist the local Rookie Rugby pilot rugby club in the conduct of after school and weekend rugby participation programs.
- initiate and promote the building of positive relationships between schools and the Rookie Rugby pilot club.
- provide administrative support to the Rugby Ontario Rugby Development Coordinator and the Regional Rugby Ontario Rookie Rugby Educator in the implementation of RCRRP within the relevant constituency, including the promotion and marketing of RCRRP activities.

Experience and Qualifications:

- Current enrolment in a post secondary level of education in one of the following fields of study is desirable:
 - Recreation and Sport Management
 - Education
 - Non Profit Management
 - Event Planning/Management
 - Community Development
 - Volunteer Management
- Must have completed the online IRB Rugby Ready exam in 2015.
- Provide a current Criminal Record Check with specific reference to the Vulnerable Sector

Knowledge and Skills:

- Excellent communication skills
- A current understanding of the game of rugby
- Strong leadership and organizational skills
- Enjoy working in a team environment and with elementary aged school children
- Computer aptitudes
- Strong writing skills



The incumbent must also demonstrate the following personal attributes that reflect Rugby Ontario's organizational values:

Accountability: by acting in a fiscally responsible and transparent manner with Rugby Ontario funds, governance and operations

Excellence: by designing and delivering the best possible programs and services for all Rugby Ontario stakeholders

Accessibility: to all Ontarians, regardless of gender, ethnicity, ability or socio-economic status

Innovation: becoming the leader amongst sport organizations by continually looking for ways to improve

Fairness: by being consistent in the interpretation and application of policies and procedures, and on all matters related to the governance and operations of Rugby Ontario

Respect: acknowledge and accept the feedback and input from stakeholders in a way that is mindful of diversified viewpoints and engages contributions to Rugby in a spirit of sportsmanship and community

To Apply

Position Title: Community Rugby Intern

Pay Level: \$390 per week plus Mandatory Employment Related Costs (eg EI, CPP)

Number of Positions: Three (3)

Provincial Office: 307 - 3 Concorde Gate, Toronto, Ontario, M3C 3N7

Position advertising date: Monday 27 April 2015

Application Deadline: Monday 4 May 2015 by 5:00pm

Requirements for applying

- Cover letter
- Resume

Please forward your cover letter and resume via email prior to Monday 4 May 2015, 2013 by 5:00pm to dpatterson@rugbyontario.com